

Colchester and Parks Recreation

MINUTES
Colchester Parks & Recreation Commission
November 5, 2012
Bacon Academy Media Center
7:00 PM

NANCY A. BRADY
TOWN CLERK

Nancy A. Brady

2012 NOV - 8 AM 8:47

RECEIVED
COLCHESTER, CT

Members Present: S. O'Leary, E. Kundahl, L. Dimock, N. Kaplan L. Stephenson, C. Ferrante, M. Kennedy, T. Loskant and David O'Brien
Others Present: Paula McDowell, C. Hancin, R. Blessing, Civic Students and other citizens

1. **Call to Order** - Chairman O'Leary called the November 5, 2012 meeting to order at 7:05 p.m. Chairman O'Leary also introduced David O'Brien as an alternate member on the Colchester Parks & Recreation Commission.
2. **Additions to Agenda** – C. Ferrante **MOTIONED** to add “Discussion and Possible Action on Meeting Dates for 2013” as item number 7 and renumber agenda accordingly. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED**.
3. **Citizen's Comments** –N. Kaplan spoke as a concerned citizen regarding an article he read in the Colchester Bulletin referencing the Board of Finance that read “measurement data tracks how residents use services”. N. Kaplan is concerned that the data given to the Board of Finance may not include the usage of all facilities including the attendance of all endorsed leagues.
4. **Acceptance of Minutes: October 1, 2012 Meeting Minutes** – E. Kundahl **MOTIONED** to approve the minutes of the October 1, 2012 meeting as written. **SECONDED** by C. Ferrante. All members present voted in favor, **MOTION CARRIED**.
5. **Reading of Correspondence** – none
6. **Committee Reports**
 - **Facilities** – N. Kaplan stated the facilities committee is trying to get a meeting date to walk the Park and Recreation complex.
 - **Finance/Administration** - none
 - **Programs** – none
 - **BOS Liaison** – none
 - **BOF Liaison** - none
 - **BOE Liaison** – none
7. **Discussion and Possible Action on Meeting Dates for 2013** – discussion was had. The Sport's Council meeting dates for spring, summer and winter were changed to take place before the scheduled Park & Recreation meeting. C. Ferrante **MOTIONED** to accept the Park and Recreation meeting dates for 2013 with the correction of the Sport's Council Meeting dates. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED**.

8. **Discussion and Possible Action on Election of Officers** – N. Kaplan **MOTIONED** to have the existing Secretary, Vice-Chairman and Chairman continue on in their current positions. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED**.
9. **Discussion and Possible Action on the Program Fund** – C. Hancin presented the board with a new formatted comparison year to year program fund. Discussion was had. L. Dimock **MOTIONED** to remove the two regular payroll positions from the program fund and put into the general Park and Recreation fund. **SECONDED** by E. Kundahl. All members present voted in favor, **MOTION CARRIED**.
10. **Discussion and Possible Action on Special Event Policy & Procedure** – S. O’Leary stated the subcommittee will be meeting to continue to work on the Special Event Policy & Procedure.
11. **Discussion and Possible Action on the Administrative Assistant and Recreation Specialist Positions** – tabled to next Park & Recreation commission meeting.
12. **Recreation Supervisor’s Report (February, May, August, October)** –C. Hancin presented the board with the October Recreation Supervisor’s Report. E Kundahl **MOTIONED** to accept the Recreation Supervisor’s Report. **SECONDED** by M. Kennedy. All members present voted in favor, **MOTION CARRIED**.
13. **Recreation Manager’s Report** – C. Hancin read the Recreation Manager’s Report (attachment #1) E. Kundahl **MOTIONED** to accept the Recreation Manager’s Report. **SECONDED** by T. Loskant. All members present voted in favor, **MOTION CARRIED**.
14. **General Comments** – C. Hancin will contact J. Paggioli regarding status of the Colchester Youth Football shed.
15. **Adjournment** – E. Kundahl **MOTIONED** to adjourn the meeting at 8:24 p.m. **SECONDED** by C. Ferrante. All members present voted in favor, **MOTION CARRIED**.

Attachment

Recreation Manager’s Report (attachment #1)

Note: This meeting was recorded by a digital audio recording system and is available through the Colchester First Selectman’s office in accordance with the Freedom of Information Act.

Respectfully Submitted,


Gina Santos, Clerk

Manager of Parks and Recreation Monthly Commission Report

November 5, 2012

Programs

Fall programs are going well. See Recreation Supervisor reports.
Trick or Truck had record numbers and was very successful.
The Airline Trail Ghost Run went well with about 300 participants.
We are preparing for Holiday Homecoming on Dec. 5

Colchester Community Theater

The CCT has Auditions this upcoming week and weekend for their Feb show. Applications have been received and will be reviewed shortly for part-time positions.

Colchester Community Orchestra

Hosted their fall show in October. It was a great event yet turnout was low. The next performance will be in conjunction with Holiday Homecoming in hopes of increasing exposure and attendance.

The Dog Park Committee

The Committee is looking for new members. They will be having elections soon for new officers.

Tree Lights:

We are exploring temporary lights for the existing tree on the town green for the holiday season. The lights will be removed after the holiday season.

Winter Colchester Connections

The Connections is at the printer and will be going out into the mail on Nov. 29.